

# The Index



The Construction Specifications Institute

*Newsletter of the Philadelphia Chapter of the Construction Specifications Institute*

General Membership Meeting

October 24th, 2011

## **"An Efficient and Systematic Approach to Complying with Philadelphia's Facade Ordinance "**

*Presented by*

**Michael S. Luciani, PE** and Vice President of Hill International, Inc

**Kelly Streeter, PE** and Partner of Vertical Access, LLC

**Carl Dress, RA** and Principal of Heritage Design Collaborative

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Chapter 13

Chartered

February 26, 1957

## Announcements

### Meeting Location & Agenda

Independence Holiday Inn  
4th and Arch Streets, Philadelphia, PA

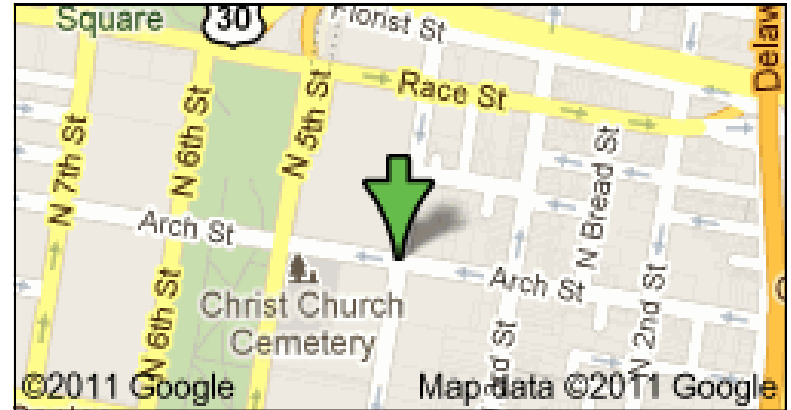
- 4:30 Board Meeting
- 5:30 p.m. Social Time
- 6:15 p.m. Dinner
- 7:00 p.m. Business and Program

### Upcoming Meetings & Events

- **Oct. 20th**—CSI Webinar— Implied Legal Obligations
- **Oct. 21st**—CSI Webinar— BIM Practice Group Meeting
- **Oct. 24th** — **Monthly Meeting** — Philadelphia Facade Ordinance  
*Presented by Hill International*
- **Nov. 4th**—Northeast Region CSI Conference
- **Nov. 15th**—CSI Webinar— Sustainability Practice Group Session
- **Nov. 28th**— **Monthly Meeting**—Topic TBD
- **Jan. 23rd**—**Monthly Meeting**—Topic TBD

*\*For more information on the CSI Webinars please visit:*

[http://www.csinet.org/Main-Menu-Category/Events\\_1.aspx?view=1](http://www.csinet.org/Main-Menu-Category/Events_1.aspx?view=1)





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## Announcements

**Chapter Member** Shelly Beekley received the following announcement about Damon Kane, an active member of our Chapter in the 1990s, who was diagnosed with ALS. Kevin Godshall, Damon's business partner at Godshall Kane Architects, is urging support of the ALS Association of Philadelphia.

Dear Friends,

I'm writing on behalf of my Partner, Damon Kane, who recently received a diagnosis of ALS – Lou Gehrig's Disease. Damon and I were not only business partners but very close friends and the announcement has brought me great personal sadness, as I'm sure it has you as well. There has been one shining light in this otherwise dark situation. The ALS Association of Philadelphia has been a valued resource to Damon and his wife, Michele. They offer equipment, counseling and support to ALS patients and their families. They fund research with the hopes of finding a cure to this terrible disease. It's an organization that has Damon's highest regard and because of that, it has my highest regard as well.

On November 5, 2011, the ALS Association of Philadelphia will hold its annual Walk to Defeat ALS at Citizen's Bank Park. This year, Godshall Kane is sponsoring a team and I would like to ask for your support. We welcome anyone who is willing to join the Godshall Kane Team and walk with Damon, myself and our firm. I would also like to ask for your generous support of the ALS Association by making a pledge to the ALS Association in Damon's name.

[Follow This Link](#) to visit my personal web page and help me in my efforts to support ALS Association Greater Philadelphia Chapter!

Thank you again for your support and feel free to reach out to Damon by phone or email. He would love to hear from you.

Kevin Godshall

The link in the message is directed to:

<http://walk.kintera.org/faf/donorReg/donorPledge.asp?ievent=464067&lis=1&kntae464067=541CB6AED19744C6BBE7B2AE6D605757&su pId=339006226>

## Announcements

# Thank You!

The CSI Philadelphia Chapter and **Charter School for Architecture + Design** would like to thank the following Sponsors for supporting this year's golf outing held on September 12, 2011 at the Makefield Highlands Golf Course:

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## Presidents View



By: David Stutzman  
AIA, CSI, CCS, SCIP

**CSI is busy** planning the next national convention and a brand new event, the Master Specifiers Retreat. And the deadlines are upon us, already. So act now. Follow the links to learn more about each event.

**October 19:** [Chapter meeting reservation](#) deadline. This month's program will be on the new Philadelphia Façade Maintenance Ordinance.

**October 28:** CSI's CONSTRUCT2012 [Call for Presentations](#); first round submission deadline. Each presentation earns a \$300 honorarium that will help offset expenses for attending the conference. The conference will be held in Phoenix, AZ September 11 - 14, 2012.

**October 31:** CSI's [Master Specifiers Retreat](#) application deadline. This is an all

expenses paid, educational and networking event held March 8 - 10 2011 in Tucson, AZ.

If you have an idea for a convention program, try submitting. The process is relatively simple. You will have time to develop the program after your submission is selected. You need not be an experience public speaker. And you need not do it alone. The audience will be your CSI friends, not critics. My experience is that I learn a lot by preparing the session and even more from attendees by the questions they ask. I will submit my idea. I encourage you to do the same.

The Middle Atlantic Region announced the awards submission deadline as February 3, 2012. Little more than three months away. Seems like a lifetime in this furiously paced industry, but our Chapter must start now. There are seven awards for which nominations may be submitted. Some require letters of recommendation in addition to the nomination submission. The awards are described in Chapter 6 of the [Region Administrative Guide](#) and include:


- Distinguished Service Award
- Robert P. Brosseau Memorial Award
- George C. Neuhausel Memorial Award
- Organizational Certificate of Merit

- Education Award
- Technical Award
- Communications Award

I am certain that members of our Chapter are eligible for Region awards. So I encourage you to contact Steve Lawrey, our Chapter Awards Chairman with your suggestions. And if you believe you are deserving, say so. Our Chapter will support your nomination.

Our Chapter Board of Directors is considering moving farther into the electronic age. We may begin using Constant Contact and PayPal (or something similar) for managing our meetings and events reservations and collecting payments for events and advertising. Watch for more on this exciting venture. 🔔

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### CSI Philadelphia Membership

CSI Philadelphia is made up of a diverse group of professionals working in the construction industry. This diversity provides a great opportunity to meet other members in different fields of the construction industry and provides a great audience for advertising your company, products or services. Please feel free to contact us if you are interested in becoming a member, advertising in our publication or setting up a tabletop presentation at one of our meetings.



We are currently looking for members who want to help make the Philadelphia Chapter of CSI an important role player in the construction industry. There are plenty of ways to be involved. Come to our next meeting and find out how you can help!

## Chapter Board Meeting Minuets

### Board Meeting Minuets

September 26th, 2011

#### **Officers**

- Dave Stutzman, President (Finance Committee Chair)
- Matthew McMonagle, President-elect (Audit Committee Chair)
- Sally Reis, Vice President
- Sara Sweeney, Secretary
- Jim Harduk, Treasurer
- Steve Lawrey, Immediate Past President

#### **Directors**

- Joe Minarik, Director 2012
- Jim Stewart, Director 2012
- Ivan Blitz, Director 2013
- Jennifer Faller, 2014
- Chris LaLonde, 2014
- Director Position, Unfilled, 2013

#### **Committee Chairman**

(other than indicated in Officers/Directors)

- AIA CES Provider, Henry Lewis
- Awards Committee Chair, Steve Lawrey
- Certification Committee Chair, Rick Reinish
- Golf Committee Chair, Mark Kennedy
- House Committee Chair, Kelley Boyle
- Membership Committee Chair, Lizanne Pepin

- Nominating Committee Chair
- Planning Committee Chair
- Programs Committee Chair, Walt Zapor
- Publications Committee Chair
- Website, Darv Dombach
- Newsletter, Wally Bates
- Technical Committee Chair, Bob Edwards

#### **Guests**

- Al Kleinschmidt

#### **Call to Order**

Meeting was called to order 04:31 PM by President Dave Stutzman. Quorum is present.

#### **ANNOUNCEMENTS**

1.) Dave Stutzman made the following announcements:

- a. Jim Harduk has resigned effective at of the end of September due to increased job responsibilities. Chris Kenney has agreed to take over. Board will need to appoint him.
- b. Sally Reis, formally a Director, is now the Chapter's VP; Al Kleinschmidt has agreed to take over the Director position. See New Business.
- c. National Convention (CONSTRUCT2011): DS summarized in the newsletter. He also reviewed a few highlights, as follows: attendance was up about 7% (4000 +/- attendees); education sessions were good; CSI will hold the first Master Specifier event, scheduled for March 2012 (one must apply to attend); CSI National President discussed BIM, specs and putting CSI in leadership role

## Chapter Board Meeting Minuets

### ANNOUNCEMENTS (continued)

- d. DS does not have nominating committee appointments yet; need by December at latest.
- e. AIA collaboration –not much to report, but have started making use of the event calendar.
- f. SJ Chapter: DS has not heard anything more of late.

### OFFICER REPORTS

**Secretary:** The minutes of the June 21st, 2011 meeting were posted to Basecamp for review. They were approved via Basecamp by quorum (7 yea's). No nays at meeting

**Treasurer:** Jim Harduk posted the Treasurer's Report to Basecamp. Closing balance was \$25,265.37. The ING account balance \$10,349.63 in ING.

JH also posted the following message to Basecamp regarding the Golf outing: *I will need to take another look at our ledger but at a brief glance it looks like we collected \$6,105.00 to date and our expenses were \$5,621.96. Our net so far is \$483.04. I will need to get with Mark as I'm not sure we received all of the payments and I believe there are still some individual committee member expenses that haven't yet been turned in to me. Hopefully I will have more information for Monday. At the meeting, JH reported a \$2900 net profit from golf outing.*

### COMMITTEE REPORTS

**Audit:** No update.

**Awards:** SL reported he has been in contact w/Barbara Bagg (George Wilman's daughter) to get chapter memorabilia. He is trying to set a

date with her to do this.

**Nametags for past presidents:** SL has started talking to someone regarding this and he hopes to have something in hand or an update in the next month or two.

**CSI Awards:** DS reported that he has not heard about awards submissions cutoff date since the convention dates have been shifted. Expects it may be sometime in the end of the year. SL thought it might be a bit later. But Chapter should figure early January if we are going to make any submissions.

**Certification:** RR reported "no activity." However, RR noted that the Chapter needs to discuss what and how to handle the 2012 prep courses. There has been no contact with GBCA yet this year. DS said would be worth reaching out to GBCA and fire house. Also some discussion about IDP programs. DS noted he had been discussing the IDP idea with Francis Cauffman Architects. CSI National has reached out to NCARB on this exact subject as well. Maybe put together a flyer to send out to local firms for our program. SL thought maybe we could teach the contract documents portion of the AIA IDP classes. RR will look into this and contact AIA about it. It was also generally noted that more Chapter involvement from own members is needed.

**Education Committee:** No update.

**Finance:** DS will circulate latest budget. There has been little input to date and so he is "running" with last year's numbers. This may suffice except if we introduce any new programs we won't have any associated costs.

## Chapter Board Meeting Minuets

**Golf:** Mark Kennedy noted the following on Basecamp: *The final numbers for the 2011 Golf Outing were 52 players with a profit of \$2900 vs 59 players and profit of \$3700 for 2010. Not bad considering some of the factors we had working against us including economy, other outings and the lack of free time people have given the demands of the work place these days. Fortunately we had great weather and the comments I have heard regarding the event were all very positive.*

*Even though the numbers were down a little, I saw more attention and participation from CHAD this year. Some of the names of Companies of the Individuals that participated in the event that are outside of our normal circle of Chapter Members are Pennoni Engineers, L2Partidge Arch, LF Driscoll, Turner, Skanska.*

*Our goal for the Golf Outing is to provide an event that will attract a wider variety of participants and provide networking and entertainment opportunities for those companies and individuals that choose to participate while raising money for our Charity Beneficiary CHAD. Last year we donated \$2500 to CHAD from the profits of the event.*

*I will not be able to make the meeting tomorrow night but please let me know if you would like me to schedule Courtnay Tyus from CHAD for the October dinner meeting to accept our donation. My recommendation to the board would be to match our donation from last year of \$2500.*

SL asked if any CHAD members were there. Shelly Beekley, CHAD Board Member was present. Sally Reis also asked and stated this would be an important item to know with respect to how much CHAD is involved with us. Jennifer Faller said it might be interesting to have students attend the event or dinner. However, the students are in school and this would likely be difficult. JH said it would be nice to have some students at the October meeting when the donation check is turned over. Matt McMonagle noted that the golf tournament was also

the 1st day of school. Sara Sweeney is going to find out when the 1st day of school is for 2012. It was also noted that it would be nice to have Courtnay Tyus present at next year's golf tournament or the dinner following.

**House:** Kelley Boyle posted the following to Basecamp –see New Business for further discussion:

1. Dinner has increased from \$29 to \$30 - would we want to increase the non-member fee to cover the difference?
2. The Holiday Inn now wants to charge us \$5 for parking (which is a discount from the normal charged amount, but it has always been free). When Christine and I had a meeting with LaTonya, she gave us the impression that they may be able to waive the parking fee. Is this something we want to push back on? They will not be charging for September since we explained we needed to bring the change to the attention of the board.

**Membership:** LP not in attendance.

**Nominating:** No update.

**Planning:** No update.

**Programs:** Walt Zapor posted the following to Basecamp (paraphrased somewhat): Set for Sept. and Oct. and Nov. Also looking into new ADA regs (Jim Stewart checking to see if changes warrant a program), as well as a BIM topic. Also, since the joint meeting we had with ICRI was very successful, I'd like to discuss and get suggestions as to what group we may want to reach out to next. Could also use one more volunteer.

## Chapter Board Meeting Minuets

**Programs:** Walt Zapor posted the following to Basecamp (paraphrased somewhat): *Set for Sept. and Oct. and Nov. Also looking into new ADA regs (Jim Stewart checking to see if changes warrant a program), as well as a BIM topic. Also, since the joint meeting we had with ICRI was very successful, I'd like to discuss and get suggestions as to what group we may want to reach out to next. Could also use one more volunteer.*

Mark Kennedy posted a response regarding the joint meeting topic to Basecamp: *In response to your posting about other organizations that we may want to investigate holding a joint meeting with....I was speaking with Steve McDermott from LF Driscoll who is a memebr of the Philadelphia Liberty Chapter [www.libertychapter.com](http://www.libertychapter.com). The Liberty Chapter of Philadelphia is new professional chapter of the International Code Council (ICC). Members include Building Code Officials, Contractors and Design Professionals. Their Chapter President is Mike Fink. Steve thought it was a good idea.*

During the meeting WZ asked about such meetings as New Products Night. Discussion ensued about perhaps spreading out NPN over regular meetings. SL suggested tying into theme of meeting. DS suggested to WZ that he get an idea on programs so we can tie themes together.

### Publications

**Newsletter:** Wally Bates posted the following to Basecamp: *As you may have noticed in the Aug. Index I have been in the process of updating the newsletter's format and content. I have received a number of great ideas that I plan to implement throughout the year. As always, I welcome new ideas and will encourage members to offer feedback so we can provide a monthly mailer that keeps chapter members up to date and informed. I look forward to getting a CSI Philadelphia Constant Contact account up and running as I think it*

*will simplify monthly meeting notices and newsletter distribution.*

*My only concern moving forward is that I have lost my "final review peer" with Nancy no longer on the newsletter committee. I always liked to have one more set of eyes review the newsletter before it was posted. Now with it being emailed to all members I find it even more important to make sure that everything is sharp. If anyone knows of any members that may want to act in this "final review" role it would be greatly appreciated.*

Note: Jim Stewart has taken role of "proofreader."

**Website:** Darv Dombach posted the following to Basecamp: *Since most of our visitors are looking for monthly dinner information, I have moved that to the home page.*

*Going forward:*

- *Continue monitoring site usage to make it easier for people to get to the information they want.*
- *Coordinate the graphics of The Index with the web site, and perhaps integrate the two for better distribution and archiving.*
- *Add a way to sign up and pay for dinners on line. This will most likely be by using Constant Contact.*

*Just as Wally has expressed regarding The Index, I am grateful for any eyes that notice errors and typos on the web site.*

During the meeting, discussion ensued regarding a Chapter contact listing. DS asked with respect to getting in contact with people will it identify the products and services they offer. DD said he was on top of this.

## Chapter Board Meeting Minuets

**Website (continued):** Also discussed was who wants to be listed, since not all members may want this. So list all member names but only the contact info if they want it. DD will put a sample together to send out to members review. WZ brought up a concern about grabbing all the emails by hackers for spam.

**Secretary:** No update.

**Committee Volunteers:** No update.

**Technical Committee:** No update.

### OLD / UNFINISHED BUSINESS

**Online Chapter Directory:** No update

**Collaboration with AIA:** See President's comments

**Bylaws Revisions:** Bylaws underway.

**South Jersey Chapter:** See President's comments

### NEW BUSINESS

**Treasurer Appointment:** With JH's resignation, Chris Kenney volunteered. SL raised question about his book keeping or accounting experience. DS said he had no formal. JH stated he did not either. Sally Reis made the motion that CK be appointed. Jim Harduk seconded. All yea's. Motion passed.

**Director Appointment:** Steve Lawrey made the motion to appoint Al Kleinschmidt as Director to take over for Sally Reis, who is now the Chapter VP. Jim Stewart seconded. All yea's. Motion passed.

**CHAD Donation:** Mark Kennedy made recommendation that Chapter give CHAD \$2500, which would leave the Chapter with \$400 profit. Matt McMonagle asked if we budgeted for more than \$400 profit for last year; last year budgeted for an \$800 profit. SL asked about membership numbers. DS said LP reported we are holding steady at 140 and not losing members. JH stated that the Chapter is

pretty solid fiscally. We can discuss later if Chapter wants to switch donation amount if we don't feel CHAD is coming to table, for 2012. Also one of our own Shelly is the Board member and has done a lot for CHAD. Similar discussion ensued. JH moved to donate \$2500 to CHAD from golf outing. SR seconded. AK suggested inviting someone from CHAD for round of golf on top of dinner; invite for the 2012 event. All yea's. Motion passed.

**Holiday Inn:** Dinner fee has been raised. Likely will be no discussion on this. Next one is the parking fee, which may be more contentious (\$5 fee). AK said the fee isn't unreasonable. Sara Sweeney agreed. SS also suggested to ask why. Discussion ensued. Suggestion was to do \$3 to the Holiday Inn on top of however many dinner reservations we have. DS will talk to KB. Will report back in October.

**Constant Contact:** DS will talk about Constant Contact info at next meeting. DD also brought info on the PayPal account info.

**Other:** JS asked if the Chapter has an archivist. SL said that this typically comes up under awards and it something he is working on.

Action	Responsibility	Target Date
Follow up with AIA about IDP Classes	Rick Reinish	Oct. Meeting
Find out when first day of school is in relation to Golf tournament.	Sara Sweeny	Oct. Meeting
Update chapter calendar	Sara Sweeny	Oct. Meeting

Meeting was adjourned by motion 05.46 PM. The next meeting will be at the Holiday Inn, 4th Street, Philadelphia, on Monday, October 24, 2011 at 4.30 pm.

Respectfully submitted by:



Sara Sweeney, RA, CSI, CDT, Chapter Secretary

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The Construction  
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*Finance:* David Stutzman, AIA, CSI, CCS, SCIP ..... 609-628-2390

*Golf:* Mark Kennedy, CSI, CDT..... 215-321-5300

*House:* Kelley Boyel, CSI. .... 732-348-8877

*Membership:* Lizanne Pepin, CSI ..... 484-896-8481

*Nominating:* Edward J. Retzbach, CSI, CDT..... 856-582-4235

*Planning:* Vacant ..... xxx-xxx-xxxx

*Programs:* Walter Zapor, RA, ..... 215-368-5806  
CSI, CCS, LEED AP

*Publications:* Wally Bates, CSI..... 610-551-3713

*Technical:* Robert Edwards, CSI..... 215-703-0623

*Website:* Darv Dombach, CSI..... 215-870-3730

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